



DENRON SIGNCOMPANY, INC.

259 Norwood Road
Downingtown, PA 19335
Phone: 610.269.6622 / Fax: 610.269.6642

Application for Employment
(Pre-Employment Questionnaire)

Please Print

Date **Last Name** **First Name** **Middle**

PRESENT ADDRESS

No. & Street **City** **State** **Zip Code**

(____) _____ (____) _____ _____
Business Phone **Home Phone** **Social Security Number**

EMPLOYMENT DESIRED

Position applying for: _____ Desired Salary: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Denron Sign Company before? Yes No

If yes, when? _____

Do you have any friends or relatives working for Denron Sign Company? Yes No

If yes, state name(s) and relationship:

Name Relationship

Name Relationship

How did you hear about Denron Sign Company?

Do you have a valid driver's license? Yes No

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

Denron Sign Company Employment Application – Page 2

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No
 If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? Yes No
 If yes, state nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

EDUCATION, TRAINING and EXPERIENCE

	Name & Location of School	Number of Years	Did you Graduate?	Degree or Diploma
Grammar School				
High School				
College				
Trade, Business, Correspondence School				

EMPLOYMENT HISTORY

List on page three all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. **You must complete this section even if attaching a resume.**

Denron Sign Company Employment Application – Page 3

Name of Employer	(____) _____ Telephone No.
Type of Business	Your Supervisor's Name
Address & Street	City _____ State _____ Zip _____
Dates of Employment: _____ From To	Weekly Pay: _____ Starting Ending

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Name of Employer	(____) _____ Telephone No.
Type of Business	Your Supervisor's Name
Address & Street	City _____ State _____ Zip _____
Dates of Employment: _____ From To	Weekly Pay: _____ Starting Ending

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Note: Attach additional page(s) if necessary.

	Name	Business	Address and Phone Number
1.			
2.			
3.			

Denron Sign Company Employment Application – Page 4

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Denron Sign Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which maybe granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Denron Sign Company, and that no promises or representations contrary to the foregoing are binding on Denron Sign Company unless made in writing and signed by me and the company's designated representative.

Initials Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by Denron Sign Company I am entitled to copies of any such public records obtained by Denron Sign Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above

/ /
Date

Applicant's Signature